

**Milang and District Community Association Inc**  
**Committee Meeting**  
**Ace Space MOSHCC**  
**Monday 25<sup>th</sup> September 2017 at 4 pm**  
**Minutes**

**1. Compulsory Issues**

- 1.1 Appointment of Public Officer:** All present were in agreement that Katherine Stanley Murray be appointed as Public Officer of MDCA. Katherine will go ahead and fill in appropriate forms online.
- 1.2 Conflict of Interest:** Nil
- 1.3 WHS:** Nil
- 1.4 Complaints:** Nil

**Welcome and apologies**

Present: President Katherine Stanley Murray, Vice President Peter MacGregor, Pamela Francis, Fiona Pitcairn, John Toshach, Shannon Granger, Gerry Suisted, June Dolling, Katie Whittham, Glen McKenzie, Stuart Jones, Elaine Bell, Secretary Barbara MacGregor and Julieanne Kerrison.

Since the AGM Julieanne Kerrison (resident of Milang) has shown interest in becoming the Treasurer for MDCA, accordingly she has been nominated for this position and voted in as Treasurer.

Katherine Stanley Murray welcomed everyone to MDCA. Each committee member then introduced themselves and gave a brief history before continuing on with MDCA business.

**2. Minutes from Previous Meeting 24<sup>th</sup> July, 2017**

Minutes of Meeting were previously circulated. Peter MacGregor moved that the Minutes be accepted.

**Seconded:** Elaine Bell

**Carried**

*Katherine Stanley Murray brought to the attention of MDCA that Draft of AGM Minutes for August 2017 be read through by committee while the meeting is fresh in their minds. This will make any necessary changes to be made now as the Minutes do not get approved until AGM in 2018.*

**3. Business arising**

**3.1 RV Friendly Town**

Application forms for RV Friendly Town were circulated to the committee previous to meeting.

**Actions:**

*After discussion it was decided that Gerry Suisted investigate a suitable site(s).*

*Fiona and Gerry will meet with Bob and Betty from Milang Caravan Park.*

*Pamela Francis suggested discussions be held with Red Cross, Museum and Oval Committee and Katherine will look into this.*

**3.2 Community News**

Succession planning needs to be put in place sooner rather later as Alex plans to retire next year.

**Action:**

*This needs to be brought to attention of local community / Milang Writers Club etc and if anyone interested to let MOSHCC office know.*

**3.3 Amendments to Sub Committee By-Laws**

The proposed changes have been previously circulated but because of change in MDCA committee members the documents will be sent out again and be presented at October meeting for approval.

**Action:**

*Barbara to send out amended Constitution for members approval (in particular information regarding Sub Committee By Laws).*

**4. Treasurers Report**

The previous two months Balance Sheets and Profit and Loss had been circulated to the committee and John Toshach went through details on accounting system.

Bank paperwork with signatures of committee members needs to be updated.

**Action:**

*John Toshach will enable bank form to be signed by this year's signatories which will include: Fiona Pitcairn, Stuart Jones, John Toshach, Shannon Granger, Katherine Stanley Murray and Barbara MacGregor.*

**5. Correspondence**

**5.1** The lease agreement correspondence was previously circulated to MDCA. Council needs to be advised of the "use and name". All agreed to be called "The Pump House".

**Action:**

*Katherine will contact Lisa Hoyle at Council as they are waiting for us to get back before 6<sup>th</sup> October.*

Peter MacGregor suggested the pump house be used to house the lake rescue boat.

**Action:**

*Peter will look into this and report back next meeting.*

**5.2** Correspondence from Adrian Pederick regarding closure of Milang Medical Clinic. Alternative medical care with more funding for transport and Nurse clinician treatment possibilities.

**Action:**

*Fiona will follow up Rebekah Sharkie. This item to be left on agenda for next meeting.*

**5.3** Email from Mike Linscott regarding Anglican Church land was previously circulated. Mike has invited MDCA members to also attend his meeting with Jeff McHugh to discuss the possible use of the land for aged care accommodation. The meeting will be at MOSHCC on 4<sup>th</sup> October at 2.00.

**6. Reports**

**6.1 EO's report**

Fiona Pitcairn previously circulated her EO report and summary to MDCA and went through items for new the new committee. Fiona also informed the committee that she will be on annual leave from 5<sup>th</sup> to 29<sup>th</sup> October. Stuart Jones will fill in the position of CEO and Kelly Grupen will work extra hours for Community Care. Fiona moved that her report be accepted.

**Seconded:** Katie Whittam

**Carried**

## **6.2 Milang Sculpture Group**

The base has been laid by Council.

### **Action**

*Barbara will contact Sculpture Group and liaise with Silvio to find out when sculpture is to be delivered.*

## **6.3 Meals on Wheels**

Pamela reported that she currently has 3 clients on the books. There is to be an increase in costs to clients by 50 cents, making it \$9.50 a meal. Pamela is happy to continue with her role as Co-ordinator of Meals on Wheels and moved that her report be accepted.

**Seconded:** June Dolling

**Carried**

## **6.4 Institute Report**

John Toshach did not have a formal report for the committee but mentioned that Council had sent out paperwork concerning use of asbestos in building. This was considered to be on the very lowest of the scale. The Institute has been booked for one off hire for cooking. There has been an incident where the front door was left open, most probably by a contractor for Council. John is liaising with them over his concerns of ensuring the building is locked correctly when contractors have finished. John Toshach moved that his report be accepted.

**Seconded:** Elaine Bell

**Carried**

## **6.5 Butter Factory Report**

Due to the retirement of Mike Linscott from MDCA Pamela Francis has been elected to report Butter Factory matters to MDCA. The Butter Factory Committees are awaiting the Constitution By Law amendments to be approved. (This is in hand as stated in 3.3 above).

Concern has been raised at the condition of roof and gutters and the repair of these must be high on the agenda. The monthly markets have proven to be a success with over \$1,000 being raised at the last market. Due to time constraints and availability of helpers the October Fair has been postponed for the time being. Pamela will be catering at an Art exhibition in Angus Plains to raise funds also.

Peter MacGregor reported that he and John Bradford are getting on with painting the inside of the cottage and some good news that the original fire surround had just been found in the roof space.

Pamela moved that her report be accepted.

**Seconded:** June Dolling.

**Carried**

Further discussing Butter Factory matters, Fiona informed MDCA of Karyn Bradford's grant proposal for Future Jobs Funding of a grant for \$125,000 and was requesting MDCA approval. Pamela Francis moved that the statistics be worked to show "volunteer hours in kind". Stuart and Fiona will meet with Karyn to work on criteria.

**Seconded:** Glen McKenzie

**Carried**

## 6.6 Remembrance Day

Elaine Bell reported on behalf of organizing committee. The Men's Group are interested in providing BBQ at the close of ceremonies (as a fund raiser towards suicide prevention among veterans and as part of SA Health funding). Elaine moved that MDCA approve this.

**Seconded:** Katie Whittam

**Carried**

The Red Cross will supply tea, coffee and cakes. A Bugle player has been arranged and Elaine is working on having a Piper and Band also.

There is still some concern that the stone mason has not yet rectified spelling mistakes on the plaque. Elaine will follow this up and report back to MDCA after sub committee meeting on the 6<sup>th</sup> October.

Elaine moved that her report be accepted.

**Seconded:** Katie Whittam

**Carried**

## 7. New Business

### 7.1 Security at Pump House

It is of note that Pump House door has been broken.

**Action:** Katherine Stanley Murray will write to council to request Pump House is made secure.

### 7.2 Plaques for Institute paintings

Barbara reported that Carole Linscott had mentioned the Institute local landmarks paintings which needed description/artist information to be recorded underneath.

**Action:**

Barbara will liaise with Carole Linscott and June Dolling to ensure that this gets done.

## 8. Any Other Business

### 8.1 MOSHCC / community perception

Fiona Pitcairn shared her concern over reporting of negative thoughts, concerns by residents of Milang and community possibility due to changes and staff turnover. Discussion ensued on ideas to improve perception. More public information including a "flow chart" that listed MDCA down through to MOSHCC and staff was a good idea. This could be sent in mail outs, included in community news, put up in Institute and other public areas.

**Action:**

*Stuart will work on Flow Chart.*

*Fiona requested that we come back to next meeting with ideas on how else to work on this.*

### 8.2 Clayton Bay

Pamela reported that she is MDCA rep with Clayton Bay and are MDCA still happy for her to report back and forth. This was approved.

The meeting closed at 6.25 pm

The next MDCA meeting will be held at the MOSHCC on Monday 23<sup>rd</sup> October at 4.00 pm

*K. Stanley Murray*  
Signed

*23-10-2017*  
Date