

**Milang and District Community Association Inc  
Committee Meeting**

**Milang Institute**

**Monday 24<sup>th</sup> July, 2017 at 4 pm**

**Minutes**

**1. Compulsory Issues**

**1.1 Conflict of Interest:** Nil

**1.2 WHS:** Nil

**1.3 Complaints:** Nil

**Welcome and apologies**

Present: President Mike Linscott, CEO Fiona Pitcairn, June Dolling, Sue Cox, Acting Treasurer Peter MacGregor, John Toshach Glen McKenzie, Secretary Barbara MacGregor

Guest member: Shannon Granger understudy to John Toshach (Finance)

Apologies: Bob Schembri, Vice President Pamela Francis, Elaine Bell, Stuart Jones, Katherine Stanley-Murray (resigned from Council position),

**2. Minutes from Previous Meeting 26<sup>th</sup> June 2017**

Minutes of Meeting were previously circulated. Peter MacGregor moved that the Minutes be accepted.

**Seconded:** Sue Cox

**Carried**

**3. Business arising**

**3.1 RV Friendly Town**

No update.

**3.2 Community News**

No update

**3.3 Amendments to Sub Committee By-Laws**

Proposed changes were circulated last month. Decision was made to leave this on agenda and discuss next meeting. (not AGM)

**4. Treasurers Report**

John Toshach reported that MOSHCC had opened a new bank account for Lakes Home Care to enable paper trail to be easier to track.

Changes to signatories will need to be made after AGM next month.

Special finance subcommittee – made up of Treasurer, John Toshach, Stewart Jones and Fiona Pitcairn will be held quarterly.

New account – after discussion Glen McKenzie moved that we open a new account for Lakes Home Care, this will make reconciliation easier.

**Seconded:** June Dolling

**Carried**

Peter MacGregor previously circulated Treasurers report, Profit and Loss and Balance Sheets and asked that this be accepted.

**Seconded:**

**Carried**

Fiona Pitcairn informed Committee members that MOSHCC are being audited this Friday.

**5. Correspondence**

**5.1** Lease agreement letter to Council from President. Mike Linscott reported no reply at present. In due course, an "agreement" will be drawn up.

**5.2** Reduced cost requested for hiring Ace Space/Institute Supper Room for Garden Club. John Toshach stated that if local community clubs wished to hire these rooms they could do so at a reduced rate of \$25 to \$50 depending on circumstances. In accordance with this the rooms have to be cleaned and tidied to standard that they arrived. Peter MacGregor suggested that a Procedure Manual be written up with signs/photos above furniture layout so that everything can be returned to its proper place.

Mike Linscott also stated that the Butter Factory Fundraising Committee have requested a reduced fee for market days which will be held at the Institute possibly on monthly basis.

Peter MacGregor moved that the \$25 basic fee be adopted by Committee for local community clubs.

**Seconded:** June Dolling

**Carried**

*Action : Barbara MacGregor will inform Anne Feast from Garden Club.  
Mike Linscott will inform Fundraising Committee.*

**5.3** Memorial Graphics. Mike Linscott has emailed Ken Bertram to draw his attention to fading of graphics on the memorial in Milang Park. Hopefully this can be completed by November for the Remembrance Day Service.

**5.4** Corella Management. The Committee was made aware that Karyn Bradford had applied and had approval the use of gas gun in scaring away the corellas whilst the Habitat Restoration plantings were getting established. Proposal to use gas gun agreed.

**6. Reports**

**6.1 EO's report**

Fiona Pitcairn previously circulated her EO report and summary to MDCA and brought to Committee's attention the following:

Grants for Country Arts and a Business grant for Butter Factory that had been applied for. Staff had attended meeting at Murray Bridge that gave information concerning changes to Centrelink and how it will be administered. Fiona moved that that this be accepted.

**Seconded:** Glen McKenzie

**Carried**

**6.2 Milang Sculpture Group**

No update on the preparation of base for the sculpture from Council.

### **6.3 Meals on Wheels**

Pamela Francis was an apology for meeting. John Toshach stated that an update would be presented at AGM as usual.

### **6.4 Institute Report**

John Toshach had previously circulated his report and moved that this be accepted.

Seconded: June Dolling

**Carried**

### **6.5 Community and Home Care Report**

Fiona Pitcairn stated no further update this had been covered.

### **6.6 Butter Factory Report**

Mike Linscott tabled the planned draft of layout and work by the architects. A full submission by them is due at the end of the week.

Fund raising events are proving to be successful including the recent market stall which is proposed to run monthly at the Institute. The planned Fair at the Foreshore for the 7<sup>th</sup> October is going ahead and final details are being worked on. The Bingo afternoons have all been successful and are ongoing.

Merchandise sales are positive.

Mike Linscott moved that his report be accepted.

Seconded: Glen McKenzie

**Carried**

### **6.7 Vision Milang**

No future meetings have been arranged at this stage.

The meeting closed at 5.30

**AGM will be August 28<sup>th</sup> at 7.30 in the Supper Room at the Institute.**

**Nominations for Committee positions to Barbara MacGregor**

*K. Stanley Murray*  
Signed

*25 09-2017*  
Date