

Milang and District Community Association Inc
Committee Meeting
Milang Institute
Monday 19th February 2018 at 4 pm
Minutes

1. Compulsory Issues

- 1.1 Conflict of Interest:** Nil
- 1.2 WHS:** Nil. There is to be a WHS meeting at MOSHCC later this week.
- 1.3 Complaints:** Nil
- 1.4 Apologies:** Shannon Granger, Stuart Jones, Elaine Bell,

Present: President Katherine Stanley Murray, Vice President Peter MacGregor Fiona Pitcairn, Pamela Francis, Glen McKenzie, Gerry Suisted, June Dolling, Katie Whittham,, Secretary Barbara MacGregor

Noted was the recent resignation from MADCA Board of Treasurer Julieanne Kerrison

Don McInnes was welcomed by Board as a resident who attended our first open meeting. He would like to attend other meetings and become a member of the Board also.

Guest Speakers Bryce Clark and Daryl Pederson were welcomed by the Board. Although they both are members of Milang Historical Society their proposal of building and creating a Milang Community Centre were entirely their own representation.

Bryce and Daryl have earmarked a triangular parcel of land (previously known as the BMX track) in Milang. They have contacted Council regarding the property and are keen to get the Historical Society on Board to work with all Milang clubs, groups and residents to gain federal funding to build a straw bale building as a multi-use Community Centre and to promote Milang..

After consultation and discussion including the fact that firstly the newly appointed youth leader and her charges be informed of possible changes to BMX track, the Board agree in principal with this concept and request that they be kept aware of the progress.

2. Minutes from Previous Meeting 27th November, 2017

Minutes of Meeting were previously circulated. Pamela Francis moved that the Minutes be accepted.

Seconded: Peter MacGregor

Carried

3. Business arising

3.1 Community News -succession planning

Alex Stone has made known his wish to retire from his position as from June this year. Jude Aquilina a local community resident and Bernie (volunteer coordinator) are working on having a team of volunteers to assist in carrying out this role and expect to take over in the new financial year.

3.2 Name plaques for paintings at Institute

This has been completed and can be taken off the agenda.

3.3 Pump House update and lease agreement

The Ground Lease contract was previously circulated in the Board. It was decided that Katherine will further liaise with Council regarding their statements and charge of rates for the Pump House. The offer of a "peppercorn rent" does not seem to be stated currently. Fiona will follow up on this.

3.4 MOSHCC and Community Perception

This was the first "open" Board meeting for MADCA and sadly only one resident attended. The Board discussed problems regarding community liaison and how this situation can be improved. After discussion it was **moved by Katie Whittam** that we would have an open community forum at the Bowling Club and cook meal/bbq.

Seconded: Gerry Suisted.

Carried

Action: Fiona will contact Pam Waite who is contact for the Bowling Club evenings and will organize flyers / promotion material if this is to go ahead.

The possibility of having the "open" Board meetings commence later ie 6.00 pm will also be looked at. Flier to be prepared advertising the future Public Board meetings and distributed via Facebook and the website.

Action: Fiona to prepare and distribute

4. Treasurers Report

As previously noted Julieanne has resigned from Board and all volunteer duties as she has obtained a permanent part time working role. Of concern is the fact that Julieanne was paid \$510 honorarium for the year as Treasurer of MADCA Board and has only attended one meeting. It is noted that Julieanne was a great asset for the Board and we do not want to lose her.

Pamela Francis **moved** that Julieanne be contacted to discuss this and ask if negotiations regarding the time/day for Board meetings would enable Julieanne to carry on in this role.

Seconded: Glen McKenzie,

Carried

Action: Fiona will contact Julieanne.

All financial statements had previously been emailed to the Board and Fiona stated that the update and changes to journal entries and renaming of accounts although still in the process of being complete has made financial reporting more transparent. The work will be completed by mid March and be up and ready by the next Board meeting.

Fiona brought to Board's attention that she seek permission to apply for grant funding for MADCA to become the lead for a Local Drug and Alcohol Action Team.

Pamela Francis **moved** that the Board approve registration of interest to apply for \$10,000 grant for the purpose of a Business Plan towards this end.

Seconded: Katie Whittam

Carried

After discussion it was decided to include **item 4.2 Grant Status** be added to all our agendas in future.

Action: Barbara to update agenda accordingly.

Fiona requested that the Board approve a credit card with limit of \$2,500 be made available to Colleen White, Manager of Growing Life Connections. Colleen is often making purchases using in her role and using her personal credit card. This is in addition to the 3 credit cards currently being used by Fiona, Stuart and Shoreline Manager.

Peter MacGregor **moved** that the Board approve a \$2,500 credit card for the Manger of Growing Life Connections.

Seconded: Pamela Francis

Carried

Action: Fiona will organize this with Shannon.

5. Correspondence

5.1 email from John Toshach regarding storage of Flag poles. In the first instance it was decided that the flag poles could be located to the Institute for storage.

After discussion regarding just how many copies of the Institute keys are in the community, - Pamela Francis **moved** that the lock and keys for the Institute be changed.

Seconded: Gerry Suisted

Carried

Fiona informed the Board that she and Stuart are currently developing a Key Register for all property managed by MADCA.

5.2 An email from Fiona to Board members this morning brought attention to all that sadly Bob Schembri a previous Board member and volunteer passed away on the 16th February. Fiona moved that a vote of thanks be recorded by this community association. Bob's memorial will most likely be early March at the Institute but Fiona will keep us informed.

6. Reports

6. EO's report

Fiona Pitcairn previously circulated her EO report and summary to MADCA

6.1 Of special note was the document titled 2017 in reflection.

Fiona wrote of her role as CEO in 2017 and in particular the request for changes for 2018.

Fiona stated that her role of CEO necessitates at least 4 full days of work per week and wrote a comprehensive document of proposed changes to manage this.

Pamela Francis **moved** that the Board would be in complete agreement Fiona working 4 days as CEO and all changes in the documentation. .

Seconded: Gerry Suisted

Carried

6.2 Fiona brought to Board's attention the role of Adaptive Leadership and requested a small working group be formed to gather information from community on resident's priorities for the community as a whole.

In the first instance the Board decided to reach out to community members via the community forum to be held at the Bowling Club within the next few weeks.

6.3 Honorariums – It has been noted that the Editor of Community News has not received the honorarium payment for 2017. This has been overlooked during the retirement of John and Shannon taking up the role. Barbara said she is not altogether sure if she had received any payments also.

Katie Whittam **moved** that this be checked and acted on accordingly.

Seconded: Pamela Francis

Carried

6.4 The Milang Snipe Sanctuary is nearing completion – several months after due date. Tentative date for completion and launch is 22nd March. Confirmation to be obtained and invitations sent out.

6.5 GP Clinic Interest – Fiona reported that she has had a positive conversation with an interested party who would like to set up GP Clinic in Milang. She will be having a further meeting in early March. Consideration of using Butter Factory cottage for clinic visits has been discussed. This item to be kept on agenda as further updates are expected.

All Board members agreed in principal to this proposal.

Carried

6.2 Milang Sculpture Group

Katherine Stanley Murray reported an extremely successful launch of Milang sculpture was held on the 10th February with the SA Governor and his wife attending. The plinth with names of every person who donated \$100 or over is still to be completed by AHISS. This morning Katherine had meeting with two members of Sculpture Group ensuring that all donors were to be included on the plinth. Once this plinth has been completed Alexandrina Council will be erecting it at the Sculpture site. Katherine hopes to formalize a further gathering of invitees at the site at that time.

An aside to the venture was that Jethro, (a chap who makes documentaries of rural and country communities for Foxtel) filmed the launch and then Butter Factory Market afterwards. Jethro stated he was very impressed with Milang when he attended and filmed the recent Kayak venture landing at Milang and instead of a 3 minute section he hoped to present a 45 minute version of Milang.

6.3 Meals on Wheels

Pamela reported that currently there is only 1 client on the books and another who has respite as necessary. Pamela requested that an advert for the position of ^{Co-ordinator} ~~Manager~~ for Meals on Wheels be in volunteer Voice pamphlet as she is expecting to move out of the area in the not too distant future.

6.4 Institute Report

John Toshach's report was previously circulated to the Board. Fiona will discuss the issues of Hot water circuit, leaky tap and cleaning of pavers at front of Institute with John and then on to Council to deal with.

The Hire of Institute documentation need to be looked at and updated.

6.5 Butter Factory Report

Pamela pointed out that Minutes of Butter Factory Meeting that had previously been sent out to MADCA committee should have had watermark draft on them. Pamela will take this matter up with Butter Factory committee to ensure that this does not happen again.

The two Butter Factory committees (being Steering and Fund Raising) have a fall in numbers due to illness and people leaving. As a lot of members attend both meetings, they have decided to hold the meetings the same day one after the other and members are invited to attend both meetings if they wish. There are several volunteer vacancies on committees. The Board note the new arrangement of meeting times.

Pamela **moved** that the Board advertise the positions in local media.

Seconded: Glen McKenzie

Carried

At the present time concentration is on fund raising and looking towards the Business Plan being approved so that work can commence with the \$150,000 grant received last year.

Pamela **moved** that all Butter Factory financial statements be forwarded to both committees the Friday before each meeting.

Seconded: Gerry Suisted

Carried

Glen McKenzie requested that MADCA pay the account for the purchase of torches which are for sale in office for fund raising purposes. Fiona reported that invoice is in process of being paid.

Karyn Bradford had requested that Pamela bring to MADCA's notice that the pick-up of furniture for the markets was causing time and stress hardship on market days and Pamela **moved** that a way round this problem be looked at:

Seconded: Glen McKenzie

- a) The hub tent is stored at the cottage – could it be moved to Institute so that it is permanently on site for market day use?
- b) Could 16 plastic chairs/stools be stored at Institute for easy use on market days?
- c) Would MADCA support grant (Karyn will write) for 8 new additional trestle tables to be stored at Institute for use on market days?

The Board have no problem with hub tent being moved and also chairs/stools if they are spare at MOSHCC.

Karyn was given go ahead to apply and write grant for trestles and chairs if none are available. In accordance any asset that is being moved from one location to another be recorded on the asset register. This will ensure that the asset can be found if an audit needs to occur.

Carried

7. New Business

7.1 Tailem Bend Motor Sports

Fiona brought to Board's attention this may be an opportunity for tourism exchange for Milang to tap into.

Action: Fiona will follow this up with Tourism Board, Coorong Council and Alexandrina Council.

7.2 Gas Gun / corellas

Concern in Milang for the numbers of corellas and the damage they do leads to the realization that to even fire a gas gun to scare them off needs a residential permit. Gerry Suisted previously had used the gas gun on swelling numbers of corellas to move with council approval. Gerry will now hand the gas gun back to MADCA.

Action: Katherine will contact council re this matter and strongly oppose the permit for residential purposes only to see if a permit can be obtained for Milang.

8. Any Other Business

8.1 Articles regarding funds for public WiFi and Alexandrina post-drought

Attached is printed articles for MADCA's Board information

8.2 St Louis Home Care offer of CHSP funding for transport

St Louis Home Care may offer Milang \$50,000 they cannot use for Milang CHSP clients transportation and also the use of a vehicle – this is up to the financial year. A further \$100,000 has been offered for the next financial year.

Fiona **moved** that this be accepted.

Seconded: Pamela Francis

Carried

8.3 Armistice Centenary Grants

Katherine informed the Board that we were unsuccessful in obtaining a grant.

8.4 Vehicle/Trailer Register

Peter MacGregor **moved** that trailers /vehicles no longer being used by shoreline could be made available for hire to Milang and community residents at a moderate cost. This would generate income for MADCA and put current assets to good use.

Seconded: Gerry Suisted.

Carried

Action: Fiona will look into this while the Asset Register is being assembled.

8.5 Anzac Day

Although unable to attend today Elaine Bell sent an email with request that she begin organizing Anzac Day and would Katherine and another member be part of organizing committee.

Action: This was given the go ahead – Elaine to contact Katherine.

Meeting closed at 7.00 pm

The next MADCA meeting will be held in the Ace Space on Monday 19th March, 2018 at 4.00 pm.

Apologies in advance for Gerry Suisted who will be away.

K. Stanley Murray
Signed

19-03-2018
Date