

Milang and District Community Association Inc
Committee Meeting, Ace Space, MOSHCC
Monday 16th April 2018 at 4.10 pm
Minutes

1. Compulsory Issues

1.1 Conflict of Interest: Nil

1.2 WHS: Photocopier – has been fine. This item to be taken off agenda.
Pantry blind has been installed – this item to be taken off agenda.

Fiona reported that there had been an electrical problem in the Cottage (Butter Factory) and this has been promptly dealt with by Greg Saltmarsh, local electrician. Greg stated that the cottage should be completely rewired due to the age and condition of current wiring.

1.3 Complaints: Nil

1.4 Apologies: Gerry Suisted, Elaine Bell, Don McInnes

Present: President Katherine Stanley Murray, Vice President Peter MacGregor, Glen McKenzie, June Dolling, Pamela Francis, Shannon Granger, CEO Fiona Pitcairn, Secretary Barbara MacGregor, Bryce Clark.

2. Minutes from Previous Meeting 19th March, 2018

Minutes of Meeting were previously circulated. Pamela Francis moved that the Minutes be accepted.

Seconded: Glen McKenzie

Carried

3. Treasurers Report

3.1 Profit and Loss / Balance Sheet

Both Profit and Loss and Balance Sheets were previously circulated.

Shannon Granger **moved** that the Treasurers report be accepted.

Seconded: Peter MacGregor

Carried

3.2 Point of Sale Machine

This has been purchased and was trialed at the recent Butter Factory Market. Glen McKenzie reported that this went well. Further update needed next MADCA meeting.

3.3 Grant Applications

Current grant application status was previously circulated. Fiona informed Board that she had been verbally told that the 10,000 grant for Business/Action Plan for Local Drug and Alcohol Team had been approved. Fiona proposed that we would work with partner groups in area ie Councils and Schools (Alexandrina, Victor Harbor, Yankalilla).

Fiona asked Board if they would approve that she lead research and initial setting up/MOU, and negotiating of the Business/Action Plan – 3-4 month plan. Then pass on to Project Officer.

Fiona also requested approval from the Board for the Dept of Environment and Energy for Solar energy for Butter Factory. A quote has been requested from The Solar Man.

Peter MacGregor **moved** that the Board approve both of these requests..

Seconded: Glen McKenzie

Carried

4. Business arising

4.1 Community News -succession planning

Attachment to agenda was the draft Business Plan for Milang Community News prepared by John White in consultation with Fiona Pitcairn. Concern over suggested higher charges for advertising were discussed and committee felt that little steps of increase would be better rather than the double in charges. The new start up is planned for the 1st August 2018.

4.2 Pump House update and lease agreement

Council have not got back to Katherine and she will contact them again regarding this.

4.3 MOSHCC and Community Perception

The committee will discuss the proposed Bowling Club information evening at a special meeting. The tentative date set for info evening is the 18th May.

4.4 Treasurer Position

Julianne is unable to continue with this position due to illness. The matter of her honorarium payment will be held off until a later date. Board members were asked if they had a person in mind for this position:

Action: Katherine will make contact with a couple of people to see if they would be interested.

4.5 Trailer relocation

Fiona informed the Board that 4 trailers have been located. One is unregistered and at Shoreline. Tony is happy to have one sign written (possibly by Greg Coombes). One trailer can be kept padlocked at Butter Factory – and this could be used for hiring out. More thought to be given to leads/base, costs including bond and safety issues.

4.6 Tailem Bend Motor Sport

After discussion from Butter Factory Meeting this morning Fiona discussed the options of advertising / links on other web sites ie sculpture trail.

Action: Fiona will chat to John Whyte and Chris Bagley regarding this.

4.7 GP Clinic

Fiona met with interested group at the Butter Factory Cottage who seemed very interested in the property for a medical/allied health clinic.

As the Butter Factory original business plan was for a food/café they were disappointed to hear of a possible change and wondered if it would affect “conditions of grant”.

In the meantime as stated previously in WHS the cottage needs to be completely rewired and further updates for any type of business will incur costs of approx. \$70,000. This will include basic infrastructure – floor coverings, access, toilets etc.

Action: In the first instance the Board would like to meet with “interested GPs” to discuss their thoughts and future projections for the site. As the next meeting is a public meeting – the invite will be for the June closed meeting at Ace Space. Fiona to contact them to organize.

4.8 Adaptive Leadership

Postponed to end of meeting.

4.9 Snipe Launch

Launch date is set for Tuesday 15th May at 11.00 am at Railway area. Invitations will be sent out .

4.10 Corella Situation

Katherine had been in touch with Council regarding the “plague” of corellas which is a big problem all over the State. Council replied that a Gas gun can be used with no permit but environmental guidelines need to be considered. Community reaction needs to be considered regarding gas gun versus culling by shooting. Bryce Clarke mentioned that Adelaide Uni have been working with Salisbury Council and would look into their results.

4.11 We Are Here – DVD Release

Reminder that world premier is at Milang Institute this Saturday evening. Pre event the CFS have organized a sausage sizzle and post event cakes and nibbles will be served for small charge. All money collected will be put towards Growing Life Connections.

4.12 Volunteer Staffing at MOSHCC

This has been dealt with and changes to improve staffing have been put in place by Bernie and reception volunteers.

5. Correspondence

5.1 Email from Peter Lucas who represents Milang Historic Railway had shown interest in having their representative at MADCA meetings. Previously Gerald Thompson was both a MADCA member and Railway representative before he moved out of Milang. This is why Bryce Clarke has joined MADCA and he was officially welcomed as representative of the Milang Historic Railway. His role includes Bryce as a voting member of the MADCA committee.

Other community groups are welcome to join and be part of MADCA who will work towards encouraging this to happen.

6. Reports

6. EO's report

Fiona Pitcairn previously circulated her EO report and summary to MADCA

Of particular note was the matter of ensuring “Delegated Authorities” statement which makes clear that no one can apply for a grant without the CEO knowledge and approval. This will be an item to be added to agenda at the next Board meeting.

Fiona Pitcairn moved that the Board accept her report

Seconded: Peter MacGregor

Carried

6.2 Meals on Wheels

Pamela reported that there are 3 clients in the district at present. Because of Anzac Day falling on a Wednesday this year the next delivery which is due that day will be a day earlier instead. No mention of a new volunteer MOW Co-ordinator was discussed.

6.3 Institute Report

Fiona Pitcairn has contacted Travis Hester from Alexandrina Council with regard to changing the key and make up a key register for Milang Institute. Council are in full agreeance with this and will organize updating key and locks in the new financial year.

Concern over mice in Kitchen at Institute has been noted as this is a WH&S matter.

The back door of Institute needs to be fixed urgently as it could be an easily broken / entry point into the building. Peter MacGregor offered to carry out this work in the interim.

6.4 Butter Factory Report

Meeting was held this morning. Pamela stated that their committee are thankful for the furniture and to be able to store this under the stage – making the market a lot easier to set up.

Pamela also mentioned that Karen Bradford stated that the Project Officer position preferably be on a contract basis rather than employee.

Pamela **moved** that her report be accepted.

Seconded: Glen McKenzie

Carried

6.5 Anzac Day

Katherine is currently organizing Anzac Day Ceremony for next Wednesday. Greg Saltmarsh has organized an all weather electric power point. The Institute will be open at 9.30 and ceremony commences at 10.30 in memorial gardens.

7. New Business

7.1 Creche Building Proposal

Attached to agenda is the quote for proposed changes for creche. This item to be left on agenda as Board members would like to consider the layout and changes to be made.

7.2 Council Representation on MADCA Board

Katherine brought to Board's attention that since she had resigned from Council we have not had a representative attend our meetings.

Action: Katherine will contact Council and write to Mayor inviting the new Council rep to attend our meetings.

8. Any Other Business

8.1 Milang Library

Barbara reported that some local residents had contacted her to inform the Board that they are unhappy with the proposed changes that Alexandrina Council had made regarding the library. A copy of the Council proposal is attached to the agenda. Local residents (some without the ability to drive) prefer to walk to the Milang Library and browse the shelves, talk to someone in charge to gain help and use the library as a social outing to meet other residents. Barbara has already contacted the Council to report these concerns on behalf of residents.

Action: Barbara MacGregor stated that she would be happy to help in any way to keep the library as is. It was decided that a local petition be organized by Barbara and that Katherine would officially contact the Council also.

8.2 Signage at Belvidere junction

The roadworks look to have been completed at the Belvidere junction but there seems to be a lack of a "give way or stop" sign after crossing over the bridge and coming to the new junction.

Action: Katherine will contact Council in the first instance who should then report this to Department of Planning and Infrastructure.

8.3 Community Meeting for Board at Bowling Club

Fiona stated she would organize basic framework for the evening which is presumed to be Friday 18th May. A small meeting/discussion may need to be held before this as the next Board meeting will be on the 21st May.

8.4 Approval from Board for amendment to Authority to operate accounts

Fiona requested approval from Board to make a change to credit card accounts lowering the Manager's limit from \$1000 to \$500 thus enabling Growling Life Connections to have a \$500 amount.

Glen McKenzie **moved** that this be accepted

Seconded: June Dolling

Carried

8.5 Induction Forms and Updated Committee Forms

Fiona handed out Induction form to Bryce Clarke and has one on hold for Don McInnes. All members were given the updated Committee Information.

Meeting closed at 6.40 pm

**The next MADCA meeting will be an open meeting
To be held in the Milang Institute on Monday 21st May , 2018 at 6.30 pm.**

Signed

K. Stanley Murray

Date

21-05-2018